



Trustee Recruitment

Could you be a Trustee at a small charity?

Cambridge Breastfeeding Alliance (CBA) provides vital breastfeeding support online and at a weekly group in Cambridge and the surrounding area.

CBA is seeking new Trustees to join our Trustee body. We are looking for Trustees with some specific skills, as well as Trustees who are passionate about supporting our small charity. Can you help us to continue and to grow in the future?

We hope that being a Trustee can offer you the opportunity to be involved in shaping the future direction of Cambridge Breastfeeding Alliance and to develop new transferrable skills.

We provide breastfeeding support in person once a week at our group at Ross Street Community Centre, and three times a week we provide online support via video calls and online chat. We are funded entirely by fundraising.

This is a voluntary role, but reasonable out-of-pocket expenses will be reimbursed. We will also provide all necessary, ongoing training to support you in this role. Please note a DBS check will be required. Having been on a board of Trustees in the past is not a requirement.

Most of our meetings are online via Zoom - and Trustees carry out their Trustee responsibilities and projects between meetings. Trustees undertake or coordinate activities related to their area of responsibility between meetings. This will be a variable time commitment depending on the role but as a minimum would be 6 hours a month. You do not need to live in Cambridge to be a Trustee.

We are particularly looking for new Trustees in the following areas, as well as general Trustees:

- **Fundraising Trustee.** All Trustees are responsible for supporting and looking for fundraising opportunities, but we are looking for a Trustee who has the background and skills to help lead our Fundraising (especially new income generation).
- **General Trustees** - to join our Trustees in being responsible for the overall governance of the organisation, setting strategic direction and helping with the

delivery and development of our services online and in-person. If you have experienced the personal support of CBA, this might be a role that you would like to support our charity.

- We have a trustee who formally acts as our Treasurer, but we are interested in recruiting a **General Trustee** with experience of financial management or budget management in business or charity sector.

We wish to foster a diverse and inclusive Trustee body. Our Trustee positions are available to people of all ages, backgrounds, and skills and we especially welcome applications from those who are currently unrepresented on our current Trustee body, as well as in society. It is particularly important for us to have a diverse Board of Trustees, for strong representation of the families we support. If there is anything you need from us to help you apply or to carry out the Trustee role, we will do all we can to support you.

Becoming a Trustee is a serious commitment but also an opportunity to really shape the progress of Cambridge Breastfeeding Alliance. This is an opportunity to be part of support and advocacy for breastfeeding families in the local community.

Next steps

To find out more about the role, please see our latest Annual Review and the Trustee Role Description on our website under Vacancies.

We welcome you to come and visit us at Ross St Community Centre – by arrangement – so you can see our services in action before applying.

If you would like to have an informal chat first, please do contact our Chair, Rachel O’Leary: roleary49@gmail.com or our Secretary, Justine Fieth: justinerfieth@gmail.com

Expressing your interest

To register your interest in joining our Trustees, please send a copy of your latest CV or biography, together with a supporting statement, explaining your motivations for applying for the role, how your skills, knowledge and experience match the requirements sought and what you might additionally bring to the role.

To ensure fairness to all applicants, the shortlisting will be based solely on the information that you supply on your CV/biography and the supporting statement. Therefore, it is important that you provide as much information as possible regarding why you wish to apply and what you think makes you a suitable applicant.

If shortlisted, you will be invited to a conversation with the Chair and two other Trustees at a convenient date to be arranged.

We will confirm the outcome of the conversation a week after.

Please email your application justinerfieth@gmail.com. (Secretary).